



No. 2740 / Admn(F-II)
Directorate of Public Instruction
(Elementary Education) Punjab
9-A Hall Road, Lahore.
 Email: dpielementarypunjab@gmail.com

Dated 02/09/2016

ORDER

The services of following teachers PST /ESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDU (Edu letter No. & Date)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Fouzia Mukhtar, ESE(Science), Govt. Primary School, Barnala, Tehsil Safdarabad, District Sheikhpura.	Nankana Sahib	No. 16/E-II(F)/5920 Dated 13-08-2016	NOC No. 3434/E-II Dated 13-08-2016
2.	Mst. Shehla Gull, ESE (Sc. Math), Govt. Model Elementary School, Sauddullah Tehsil & District Lodhran	Multan	No. 4052/Admn Dated: 13.08.2016	NOC No. 5754/Admn-III Dated: 12.08.2016
3.	Mst. Asma Sarwar, PST, Govt. Girls High School 109/GB, District Faisalabad	Toba Tek Singh	No. 20624/Admn-II Dated: 24.08.2016	NOC No. 4597/E-I Dated: 23.08.2016
4.	Mst. Kiran Shaheen, ESE(Sci-Math), Govt.Boys Primary School, Basti Mirasi Tehsil & District D.G.Khan.	Rajanpur	No. 7529/Admn(F) Dated 24-08-2016	NOC No. 3892/Admn Dated 23-08-2016
5.	Mst. Sumera, PST, Govt. Girls Elementary School, Sahnkey Tehsil & District Gujranwala	Rawalpindi	No. 6649/A-4 Dated: 24.08.2016	NOC No. 6284/A-II Dated: 13.08.2016
6.	Mst. Um-e-Laila, PST, Govt.Girls Primary School, Jassookay Klassan, District Okara.	Faisalabad	No. 5973/Admn(W) Dated 24-8-2016	NOC No. 20957/Admn-II Dated 31-08-2016
7.	Mst. Samia Shah, ESE, Govt. Boys Primary School, Chak No. 102/DB (S) Tehsil Yazman District Bahawalpur	R.Y.Khan	No. 11941/E-3 Dated 25.08.2016	NOC No. 8662/Admn-I Dated 24.08.2016
8.	Mrs. Abida Shaheen, ESE, Govt. Girls High School, Bhabra Tehsil Kot Momin District Sargodha	Chiniot	No. 13785/ Dated 31.08.2016	NOC No. 5000/A.D(Admn) Dated 26.08.2016
9.	Mst. Faiza Tufail, ESE, Govt. Primary School, Mandiala Khurd Tehsil Kamoke District Gujranwala	Sialkot	No. 6712/A-4 Dated 26.08.2016	NOC No. 5102/Admn Dated 25.08.2016
10.	Mst. Kanwal Zehra, ESE (Sci & Math), Govt. Girls Elementary School, Chak No. 06/SB Tehsil Bhalwal District Sargodha	Sheikhpura	No. 13498/ Dated 25.08.2016	NOC No. 16/E-II(F)/6216 Dated 25.08.2016
11.	Mst. Shumayla Qamar, PST, Govt. Girls Elementary School, 69/12-L, District Sahiwal	Lahore	No. 6151/Admn-II Dated 01.09.2016	NOC No. 8001/Admn Dated 23.08.2016
12.	Mst. Sumaira Bibi, ESE, Govt. Girls Primary School, 43/GB, District Faisalabad	Toba Tek Singh	No. 20370/Admn-II Dated: 22.08.2016	No. 4584/E-I Dated: 22.08.2016
13.	Mst. Muniba Kaleem, ESE (Sci & Math), Govt. Girls Primary School, No. 01 Basal Tehsil Jand District Attock	Rawalpindi	No. 4239/E-I Dated 24.08.2016	NOC No. 6639/A-II Dated 22.08.2016
14.	Mst. Shumaila Gulzar, PST, Govt. Model Primary School, Chak No. 23/NB Tehsil & District Sargodha	Narowal	No. 13474/ Dated 25.08.2016	NOC No. EDO/(EDU)/ ADMN-II/16/3565 Dated 23.08.216
15.	Mst. Rubab Fatima Syed, ESE (Sc. Math), Govt. Girls Elementary School, 234/9-R Tehsil Fortabbas District Bahawalnagar	Sheikhpura	No. 10362/Admn(F) Dated 26.08.2016	NOC No.16/E-II(F)/6163 Dated 24.08.2016

TERMS AND CONDITIONS:-

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consolidated Model Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated 17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.

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6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated17-04-2013 and amended vide letter Dated24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

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29/11/16

(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB LAHORE

Endt. No. 2741 /Admn(F-II)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

29/11/16

ASSISTANT DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB LAHORE