



No. 2437 / Admn(F-II)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email: dpielementarypunjab@gmail.com

Dated 04/08/2016

ORDER

The services of following teachers on the recommendations and consent of EDO (Relieving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18).

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Komal Naz, PST, Govt. Girls Primary School, Dhari Wala Tehsil & District Hafizabad	Gujranwala	NOC No. 3826/A-3 Dated 26.04.2016
2.	Mst. Shabana Hanif, PST, Govt. Girls Primary School, Basti Ghulam Sarwar Indhar Tehsil Sadiq Abad District R.Y.Khan	Bahawalpur	NOC No. 9387/E-I Dated 30.06.2016
3.	Mst. Kousar Fatima, PST, Govt. Elementary School, Bhone Manzbtta District Okara	Pakpattan	NOC No. 4379/Admn Dated 28.10.2015
4.	Mst. Misbah Maqsood, PST, Govt. Girls Primary School, Mir KhanMahmonka Tehsil & District Pakpattan	Lahore	NOC No. 5422/Admn Dated 17.06.2016
5.	Mst. Parveen Akhtar, PST, Govt. Girls Primary School, 752/GB Tehsil Pirmahal, District Toba Tek Singh	Kasur	NOC No. 5226/Admn-II Dated 25.06.2016
6.	Mst. Javeria Cheema, PST, Govt. Community Model School, Burj Cheema Tehsil Daska District Sialkot	Gujranwaal	NOC No. 5857/A-4 Dated 01.08.2016
7.	Mst. Alia Rukhsana, PST, Govt. Girls Primary School, 145/M Tehsil Hasilpur District Bahawalpur	Bahawalnagar	NOC No. 1535/Admn(F)- 160 Dated 04.02.2016
8.	Mst. Faiza Siddiq, PST, Govt. Girls Primary School, Chak No. 238/TDA Tehsil Karor District Layyah	Faisalabad	NOC No. 18460/Admn-II Dated 22.07.2016
9.	Mst. Sakina Inyat, PST, Govt. Model Primary School, Mahi Wala Tehsil & District Kasur	Faisalabad	NOC No. 1206/Admn-II Dated 22.01.2016
10.	Mst. Nasim Akhtar, PST, Govt. Girls High School, Ghous Nagar District Khushab	Sargodha	NOC No. 5574/ Dated 05.06.2015
11.	Mst. Shamim Iqbal, PST, Govt. Girls Higher Secondary School Baghian Kalan Tehsil Pattoki District Kasur	Khanewal	NOC No. 469/Admn(W-II) Dated 21.01.2016
12.	Mst. Shabana Ishaq, PST, Govt. Girls Community Model School, 67/EB Tehsil Arifwala District Pakpattan	Okara	NOC No. 3376/Admn(W) Dated 19-05-2016
13.	Mst. Rubina Yasmeen, PST, Govt. Girls Primary School Badar Din, Tehsil Hasilpur District Bahawalpur	Sheikhupura	NOC No. 16/E-II(F)/4654 Dated 27.05.2016
14.	Mst. Maryam Sarfraz, ESE (Sci&Math) Govt. Girls Elementary School, Muridke Gaon Farooqabad District Sheikhupura	Lahore	NOC No. 7757/A-I Dated 10.08.2016
15.	Mst. Shazia Iqbal, PST, Govt. Girls Primary School 553/GB Tehsil Tandlianwala District Faisalabad	Layyah	NOC No. Edo/Edu/Layyah /9434/Admn-II Dated 19.12.2015
16.	Mst. Shazia Ashraf, PST, Govt. Girls Primary School, Dhudi Sanghi Tehsil & District R.Y.Khan	Lahore	NOC No. 3493/Admn Dated 25.04.2016
17.	Mst. Kishwar Sultana, PST, Govt. Girls Community Model Middle School, 7/8-AR Tehsil Mian Channu District Khanewal	Sahiwal	NOC No. 5648/Admn-II Dated 29-08-2016
18.	Mst. Rehana Malik, ESE (Sci & Math), Govt. Girls Elementary School, Dhani Muhammad Yar Chishti Tehsil & District Bahawalnagar	Bahawalpur	NOC No. 787/Admn(1) Dated 16.01.2016
19.	Mst. Humaira Naseem, PST, Govt. Girsl Primary School Tajwana Tehsil & District Vehari	Bahawalpur	NOC No. 169/E-3 Dated 05.01.2016
20.	Mst. Sumaira Parveen, PST, Govt. Girls Primary School, Basti Bakhtawar District Bhakkar	Layyah	NOC No. 4426/Admn Dated 25.06.2016
21.	Mst. Jameela Kosuar, PST, Govt. Girls Primary School, Shadi Khanwala Tehsil Kamoke District Gujranwala	Lodhran	NOC No. 3349/Admn Dated 23.06.2016
22.	Mst. Rabia Shabir, PST, Govt. Girls Primary School, Wandha Wazir Wala Tehsil & District Mianwali	Khushab	NOC No. 8373/E-II Dated 01.08.2016
23.	Mst. Sadia Shafi, PST, Govt. Girls Elementary School, Moujoo Kathia Tehsil Kamalia District T.T.Singh	Lahore	NOC No. 6583/Admn Dated 30.07.2016

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TERMS AND CONDITIONS:-

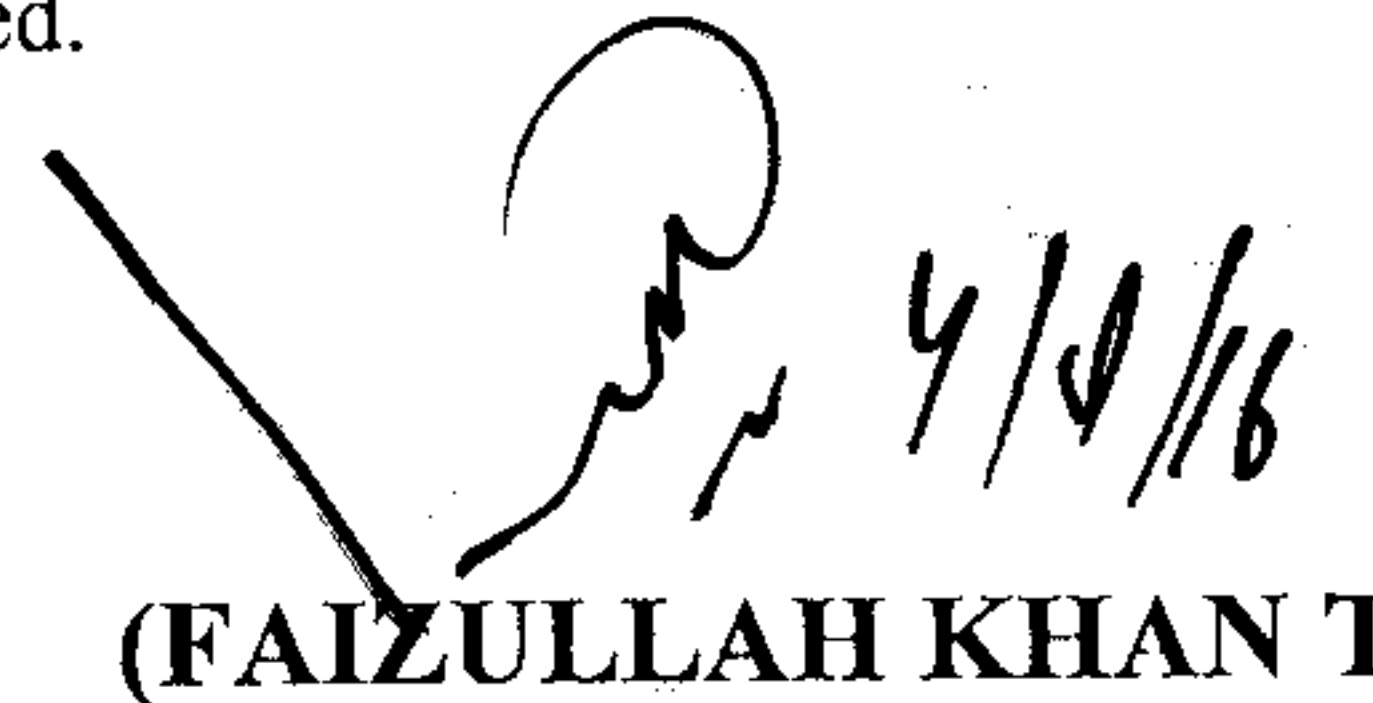
1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE) concerned in the light of directions contained in letter No. SO (SE-IV)2-34/2009(Transfer) Dated 25-07-2014 and extended vide letter No. SO(SE-IV) 2-34/2009(Transfer) Dated 13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated 17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated 24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) Dated 27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. **In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.**
13. In case of a school with single PST/EST/SST (Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) Dated 27-07-2016.


(MALIK RIAZ HUSSAIN) 4/8/16
DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE.

Endt. No. 2438 /Admn(F-II)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE