



No. 2594 / Admn(F-II)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email: dpielementarypunjab@gmail.com

Dated 17-8-2016

ORDER

The services of following teachers PST /ESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDU (Edu letter No. & Date	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Farhana, ESE, Govt. Primary School, 334/JB, Tehsil Gojra District Toba Tek Singh	Faisalabad	No. 4293/E-II Dated: 10.08.2016	NOC No.19401/Admn-I Dated: 09.08.2016
2.	Mst.Warda Naeem, ESE, Govt.Model Primary School, Chak Kacha, Tehsil & District Jhang.	Faisalabad	No. 8242/Admn Dated 12-8-2016	NOC No.19636//Admn-II Dated 12-8-2016
3.	Mst.Tayyeba Noor, ESE(Sci, Math), Govt.Girls Primary School, Musalmanian, District Narowal.	Lahore	EDO/(EDU)/Adm n-II/16/3332 Dated 11.08.2016	NOC No.7153/Admn Dated 10-8-2016
4.	Mst. Rashda Majeed, PST, Govt. Girls Elementary School, Islam Nagar Chak No. 81, Tehsil Shahkot District Nankana Sahib	Muzaffargarh	No. 3413/E-II Dated: 13.08.2016	NOC No.5622/Admn Dated: 12.08.2016
5.	Mst.Shumaila Noreen, PST, Govt. Model Primary School, Qari Colony, District Okara.	Khanewal	No. 5204/Admn(W) Dated 10-8-2016	NOC No.7612/Admn(W-II) Dated 8-8-2016
6.	Mst.Sadaf Nawaz, PST, Govt.Model Primary School, Changa, Tehsil Daska, District Sialkot.	Gujranwala	No. 4564/Admn Dated 11-8-2016	NOC No.6124/A-4 Dated 09-8-2016
7.	Mst.Shakeela Saleem, PST, Govt.Girls Primary School, Kheewa Bajwa, Tehsil Pasrur, District Sialkot.	Gujranwala	No. 4433/Admn Dated 09-8-2016	NOC No.5974/A-4 Dated 06-8-2016
8.	Mst. Najma Shahzadi, PST, Govt. Girls Elementary School, Khairay Tehsil Pasrur District Sialkot	Gujranwala	No. 4518/Admn Dated: 10.08.2016	NOC No.6127/A-4 Dated: 09.08.2016
9.	Mrs. Fariha Zainab, PST, Govt. Girls High School Aluday Wali Tehsil & District Muzaffargarh	Bhakkar	No. 5386/Admn Dated: 06.08.2016	NOC No.Admn- II/2015/6265 Dated: 04.08.2016
10.	Mst. Saima Manzoor, ESE, Govt. Girls Primary School, Sensra, Tehsil Muridke, District Sheikhupura	Sialkot	No. 16/E- II(F)/5800 Dated: 12.08.2016	NOC No.4594/Admn Dated: 11.08.2016
11.	Mst. Shamim Akhtar, PST, Govt. Model Primary School, Gudiala Sharqi Tehsil Sambarial District Sialkot	Lahore	No. 4668/Admn Dated: 13.08.2016	NOC No.7282/Admn Dated: 11.08.2016
12.	Mst. Sabra Karam Elahi, PST, Govt. Girls Elementary School, Taloker District Khushab	Faisalabad	No. 8684/ Dated: 10.08.2016	NOC No.19412/Admn-II Dated: 09.08.2016
13.	Mst. Sobia Rustam, ESE, Govt. Girls Primary School, Noor Shah Gallani No. 1, Tehsil Kehrur Pace District Lodhran	Mianwali	No. 378/Admn Dated; 12.08.2016	NOC No.3967/Admn-II Dated: 11.08.2016
14.	Mst. Madiha, PST, Govt. Girls Primary School, 270/GB Tehsil & District Toba Tek Singh	Faisalabad	No. 4384/E-I Dated: 12.08.2016	NOC No.19570/Admn-II Dated: 11.08.2016
15.	Mst. Azver Rafique, PST, Govt. Girls Higher Secondary School, Jabbal Tehsil Zafarwal District Narowal	Rawalpindi	No. EDO.(Edu)/Admn -II/16/3406 Dated: 12.08.2016	NOC No.6118/A-II Dated: 11.08.2016
16.	Mst. Tatheer Zahira, ESE, Govt. Girls Elementary School, Dhodywali Tehsil & District Narowal	Lahore	No. EDO.(Edu)/Admn -II/16/3423 Dated: 13.08.2016	NOC No.7455/Admn Dated: 12.08.2016
17.	Mst. Sobia Jabeen, PST, Govt. Girls Primary School, Hussain Nager Tehsil Samberial District Sialkot	Gujrat	No. 4649/Admn Dated: 12.08.2016	NOC No.3998/A-II Dated: 12.08.2016
18.	Mst. Humaira Nazir, ESE (Sc. Math) Govt. Girls High School, Chak No. 59/SB Tehsil & District Sargodha	Rawalpindi	No. 12873 Dated: 12.08.2016	NOC No.6135/A-II Dated 11.08.2016

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TERMS AND CONDITIONS:-

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consoliDatedModel Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated17-04-2013 and amended vide letter Dated24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

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(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE

Endt. No. 2595 /Admn(F-II)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


ASSISTANT DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE