



No. 2443 / Admn(F-II)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email: dpielementarypunjab@gmail.com

Dated 8/8 / 2016

ORDER


The services of following teachers on the recommendations and consent of EDO (Relieving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18).

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Sidra Khalil, PST, Govt. Girls Community Model School Chak Bhatti Tehsil Phndi Bhattian District Hafizabad	Gujranwala	NOC No. 6768/A-4 Dated 22.09.2015
2.	Mst. Shamim Akhtar, PST, Govt. Girls Primary School, 760/GB Tehsil Pirmahal District Toba Tek Singh	Chiniot	NOC No. 3873/A.D(Admn) Dated 21.06.2016
3.	Mst. Memoona Hafeez, PST, Govt. Girls Primary School, Ajujuwala Tehsil Depalpur District Okara	Pakpattan	NOC No. 763/Admn Dated 16.02.2016
4.	Mst. Sumaira Kanwal, PST, Govt. Girls Primary School, Chak No. 409/TDA Tehsil Chaubara District Layyah	Lahore	NOC No. 6200/Admn Dated 21.07.2016
5.	Mst. Mariyam Bibi, PST, Govt. Girls Primary School, Dera Habib Shah Tehsil Shahkot District Nankana Sahib	Sheikhupura	NOC No. 15/E-II(F)/4553 Dated 27.07.2015
6.	Mst. Mashta Nazir, PST, Govt. Girls Elementary School, Bhutta Mohabbat Tehsil Depalpur District Okara	Lahore	NOC No. 8526/A-I Dated 03.09.2015
7.	Mst. Afifa Latif, PST, Govt. Girls Primary School, 118/9-L, District Sahiwal	Lahore	NOC No. 4431/Admn Dated 19.05.2016
8.	Mst. Bushra Yasmin, PST, Govt. Girls High School, Kandan Tehsil Shahpur District Sargodha	Sahiwal	NOC No. 1829/Admn.W Dated 14.03.2015
9.	Mst. Memoona Saeed, PST, Govt. Girls Primary School, Qila Maseeta Tehsil Muridke District Sheikhupura	Gujranwala	NOC No. 6709/A-4 Dated 18-09-2015
10.	Mst. Rahat Qadeer, PST, Govt. Girls Primary School, Behari Colony Tehsil Chunian District Kasur	Lahore	NOC No. 6641/Admn Dated 01.08.2016
11.	Mst. Zubaida Parveen, PST, Govt. High School, Kot Adu No. 02 District Muzaffargarh	Jhang	NOC No. 7427/Admn Dated 18.07.2016
12.	Mst. Kiran Batool, PST, Govt. Girls Primary School Kalyal District Khushab	T.T.Singh	NOC No. 772/E-II Dated 16.02.2016
13.	Mst. Sajida Munwar, ESE, Govt. Girls High School, Badshahpur Tehsil malikwal District M.B.Din	Gujrat	NOC No. 3889/A-II Dated 30.07.2016
14.	Mst. Sobia Kirn, PST, Govt. Model Primary School, Dhingranwali Tehsil & District Gujranwala	Rawalpindi	NOC No. 408/A-II Dated 18.01.2016
15.	Mst. Ambreen Nawaz, PST, Govt. Girls Primary School, Lalian Wala District Jhang	Rawalpindi	NOC No. 3989/A-II Dated 05-06-2015
16.	Mst. Shamsa Anwer, PST, Govt. Model Primary School, Jhans District Gujrat	Sialkot	NOC No. 4600/Admn Dated 07.09.2015
17.	Mst. Raheela Kousar, PST, Govt. Model Primary School, Mouza Dalil Kay Tehsil Arifwala District Pakpattan	Gujranwala	NOC No. 5746/A-4 Dated 27.07.2015
18.	Mst. Nasira Samreen, PST, Govt. Girls Primary School, Basti Pir No. 2 Tehsil Taunsa District D.G.Khan	Chiniot	NOC No. 5854/A.D(Admin) Dated 21.12.2016
19.	Mst. Mehwish Nawaz, PST, Govt. Girls Primary School Chak Jani Kalan District Gujrat	M.B.Din	NOC No. 6054/A-II Dated 15.12.2015
20.	Mst. Nawila Naz, ESE (Sci & Math) Govt. Girls Primary School, Bhoken Tehsil Depalpur District Okara	Lahore	NOC No. 9942/A-II Dated 26.10.2015
21.	Mst. Urooj Sultan, PST, Govt. Girls Primary School, Atelay Rehman Tehsil Pindi Bhattian District Hafizabad	Lahore	NOC No. 4972/Admn Dated 06.06.2016
22.	Mst. Shazia Kousar, ESE (Sci & Math) Govt. Girls Elementary School, 101/12-L, District Sahiwal	Lodhran	NOC No. 297/Admn Dated 22.07.2016
23.	Mst. Mahar-un-Nisa, PST, Govt. Girls Primary School, 56/WB Tehsil & District Vehari	Khanewal	NOC No. 4038/Admn(W) Dated 01.04.2016
24.	Mst. Shamshad Khatoon, PST, Govt. Boys Primary School, Jameel-ul-Uloom Markaz Mir Hazar Khan District Muzaffargarh	R.Y.Khan	NOC No. 2696 Dated 13.03.2014 and verified NOC No. 7625/Admn-I Dated 01.08.2016

25.	Syeda Rozina Bukhari, ESE (Sci & Math) Govt. Elementary School, Ferozewala Gaon, Tehsil Ferozewala District Sheikhupura	Lahore	NOC No. 7334/A-I Dated 25.07.2015
26.	Mst. Madiha Anayat Turk, ESE (Sci & Math), Govt. Girls Primary School, Chak No. 63/ML District Bhakkar	Jhang	NOC No. 4771/Admn Dated 30.04.2016
27.	Mst. Bushra Kousar, PST, Govt. Girls Primary School, Chak No. 317/HR Tehsil Fortabbas District Bahawalnagar	Bahawalpur	NOC No. 10172/E-I Dated 22.07.2016
28.	Mst. Misbah Rehman, PST, Govt. Primary School, Attaranwla Tehsil Pindi Bhattian District Hafizabad	Chiniot	NOC No. 4485/A.D(Admn) Dated 03.08.2016

TERMS AND CONDITIONS:-


1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE) concerned in the light of directions contained in letter No. SO (SE-IV)2-34/2009(Transfer) Dated25-07-2014 and extended vide letter No. SO(SE-IV) 2-34/2009(Transfer) Dated13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. **In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.**
13. In case of a school with single PST/EST/SST (Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.


 (MALIK RIAZ HUSSAIN)
 DIRECTOR PUBLIC INSTRUCTION (EE) 4/8/16
 PUNJAB, LAHORE.

Endt. No 2444 /Admn(F-II)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


 (FAIZULLAH KHAN TAREEN)
 DIRECTOR (ADMN)
 FOR DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE