



No. 2346 /Admn(F-II)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email.dpi elementarypunjab@gmail.com

Dated 02/8 /2016


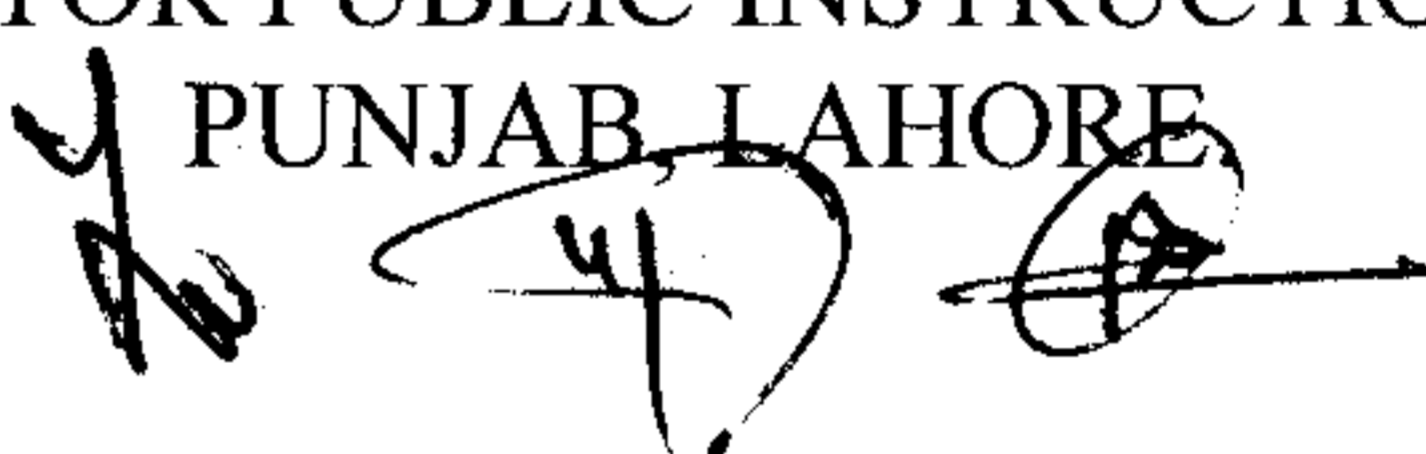
ORDER

The services of following teachers on the recommendations and consent of EDO (Relieving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18)

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of the EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Rabia Qureshi, ESE(Sci&Math) Govt. Girls Middle School, Salar Wahain Nau District Khanewal	Multan	NOC No. 3617/Admn-III Dated 30.05.2016
2.	Mst. Azra Khurshid, PST, Govt. Girls Primary School, Railway Colony Wazirabad District Gujranwala	Gujrat	NOC No. 3769/A-II Dated 16-07-2016
3.	Mst. Azra Perveen, PST, Govt. Girls Primary School, 22/WB District Vehari	T.T.Singh	NOC No. 4972/E-I Dated 07.09.2015
4.	Mst. Munazza Parveen, PST, Govt. Girls Primary School, Thadi Wala District Muzaffargarh	T.T.Singh	NOC No. 3587/E-I Dated 02.07.2016
5.	Mst. Roohi Fatima, PST, Govt. Millat Primary School, Siddiq Colony Gujranwala	Lahore	No. 6337/Admn Dated 26.07.2016
6.	Mst. Javeria Afzal, PST, Govt. Christian Girls High School, Haji Pura District Sialkot	Lahore	NOC No. 5319/Admn Dated 15.06.2016
7.	Mst. Shumaila Rafique, PST, Govt. Girls Elementary School, Ballo Shahbal, Tehsil & District Jhang	Faisalabad	NOC No. 11953/Admn-II Dated 05-05-2016
8.	Mst. Asima Ishtiaq, PST, Govt. Boys Elementary School, Jall Shumali Tehsil Piplan District Mianwali	Bhakkar	NOC No. Admn-II/2015/960 Dated 04-02-2016
9.	Mst. Sadia Rafique, PST, Govt. Model Primary School, Rattowali Tehsil Wazirabad District Gujranwala	Hafizabad	NOC No. 3645/Admn-II(SE) Dated 11-12-2015
10.	Mst. Umbreen Ikhlaq, PST, Govt. Girls Community Model School, Masoo Tehsil & District Nankana Sahib	Faisalabad	NOC No. 2318/Admn-II Dated 13.02.2016
11.	Mst. Saira Bano, PST, Govt. Boys Middle School, 132/16-L, Tehsil Mian Channu District Khanewal	Vehari	NOC No. 1775/Admn-M Dated 15.03.2016
12.	Mst. Rubina Bibi, PST, Govt. Girls Primary School, Noor Ahmed Naich Tehsil Liaquat Pur District R.Y.Khan	Bahawalpur	NOC No. 17796/E-I Dated 27-10-2015
13.	Mst. Qurat-ul-Ain, ESE(Sci & Math), Govt. Girls Community Model Primary School, 561/GB, Tehsil Jaranwala District Faisalabad	Lahore	NOC No. 663/Admn Dated 22.01.2016
14.	Mst. Fazia Bashir, PST, Govt. Girls Primary School, Chak No. 24/MB District Khushab	Sargodha	NOC No. 5922/E-I Dated 06-04-2016
15.	Mst. Nabeela Majeed, ESE(Sci & Math), Govt. Primary School, Barajh Sargana Tehsil Kabirwala District Khanewal	Bahawalnagar	NOC No. 4474/Admn(F) Dated 06-04-2016
16.	Mst. Raufa Qamar, PST, Govt. Girls Primary School, 565/GB, Tehsil Jaranwala District Faisalabad	Chiniot	NOC No. EDO/CT(IDT)4054/Admn Dated 25.08.2015
17.	Mst. Hina Zahoor, PST, Govt. Girls Primary School, Bangla Murli Dhar Mailsi District Vehari	Multan	NOC No. 4709/Admn-III Dated 18.07.2016
18.	Mst. Shazia Javed, PST, Govt. Girls Primary School, 165/WB Tehsil Mailsi District Vehari	Multan	NOC No. 5858/Admn-III Dated 08.09.2015
19.	Mst. Safina Akhtar, PST, Govt. Girls Elementary School, 121/7-ER Tehsil Chichawatni District Sahiwal	Faisalabad	NOC No. 9953/Admn-II Dated 07-04-2016
20.	Mst. Nadia Younis, PST, Govt. Elementary School, 318/JB Tehsil & District Toba Tek Singh	Faisalabad	NOC No. 15647/Admn-II Dated 28.06.2016
21.	Mst. Saima Chaudhry, PST, Govt. Girls Primary School, Mochianwala Tehsil & District Jhang	T.T.Singh	NOC No. 3845/E-I Dated 25.07.2016
22.	Mst. Rubina Nazir, PST, Govt. Girls High School, 338/JB Gojra District Toba Tek Singh	Sargodha	NOC No. 5921/E-I Dated 06-04-2016
23.	Mst. Kalsoom Abdul Qayyum, PST, Govt. Girls Primary School, Fareed Colony District Muzaffargarh	Multan	NOC No. 4095/Admn-II Dated 18.06.2016

TERMS AND CONDITIONS:-


1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE) concerned in the light of directions contained in letter No. SO(SE-IV)2-34/2009(Transfer) Dated25-07-2014 and extended vide letter No. SO(SE-IV)2-34/2009(Transfer) Dated13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. **In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.**
13. In case of a school with single PST/EST/SST(Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.


(MALIK RIAZ HUSSAIN) 2/8/16
DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE


Endt. No. 2347 /Admn(F-II)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE
